

## Volunteer's Rights and Responsibilities

## **Rights of Volunteers**

- To be treated respectfully.
- To have clearly defined tasks suited to your preference and ability.
- To be offered training, support, and supervision.
- To be given clear communication and consultation channels.
- To be given relevant information about the policies and guidlines of Canterbury Car Club & Motorsport NZ.
- To be provided with a safe working environment free from any discrimination based on age, sex, religion, or disability, as set out in the Human Rights Act 1993.
- To be made aware of safety, emergency, and complaints procedures.

## **Responsibilities of Volunteers**

- To choose voluntary work which you can support wholeheartedly.
- To work within the policies and guidelines of the Canterbury Car Club and Motorsport NZ.
- To be loyal to the Canterbury Car Club, respect its place in the community and help maintain its credibility and integrity.
- To be realistic about capability, availability, and avoid over commitment.
- To be punctual, regular in attendance and advise of periods of unavailability.
- To treat co-workers as you would wish to be treated yourself.
- To observe confidentiality and privacy at all times.
- To report accidents, incidents, and hazards immediately.
- To speak up when concerned or unsure.